# ¿̊GENESYS 

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# Workforce Management Web for Supervisors (Classic) Help 

Historical Data

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This topic lists the views in Historical Data. Configure settings to define how interaction volumes within historical data is displayed in the grid. Configure the settings to display for historical data in a line graph.

## Related documentation:

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## Tip

Starting in this release, WFM has a new interface for the Forecast module. If you have landed on this page by accident and are using the new Supervisors interface, see the "Building Volumes" page in the Workforce Management Supervisor Help, which describes the new Forecast module.

The views in Historical Data are:

| Historical Data Volumes | Displays Interaction Volumes and AHT for <br> historical data that has either been imported into <br> WFM or collected automatically by WFM Data |
| :--- | :--- |
| Aggregator. |  |

To open these views:

1. From the Home menu on the toolbar, select Forecast.
2. From the Forecast menu on the toolbar, select Historical Data.
3. From the Historical Data menu on the toolbar, select Volumes or Graphs.
4. In the Objects tree, select an activity, multi-site activity, Site, Business Unit, or Enterprise.

## Historical data volumes

Use the Volumes view to display interaction volumes within imported or collected historical data. This view provides standard date-selection controls and a grid that shows statistics for days or
timesteps. See the toolbar image here and the button descriptions below.


## Displaying the view

To display the Volumes view:

1. From the Home menu on the toolbar, select Forecast.
2. From the Forecast menu on the toolbar, select Historical Data.
3. From the Historical Data menu on the toolbar, select Volumes.
4. In the Objects tree, select an activity, multi-site activity, Site, Business Unit, or Enterprise.

The view displays a graph above a table, each containing the same statistics, and controls that set the data display properties for the graph and table.

## Setting the display properties and date range

Use the following controls to customize the data display in the graph and table:

- Period drop-down list-Change the time range for the graph and the grid by selecting Year, Month, or Week. If you select Week, you can further adjust each row's time range by selecting 15, 30, or 60 (minutes) from the Granularity drop-down list.
- Show Statistics drop-down list-Specify what data is displayed in the graph and table by selecting from these choices: Interaction Volume, AHT, Interaction Volume and AHT.
- Show Columns check boxes-Show (or hide) data columns in the table by selecting or clearing the Volume, Volume \%, and AHT check boxes.
- Use standard date-selection controls (in the upper right portion of the window) to jump to a different week within the Master Forecast's date range.


## Reading the data

The table provides columns that display the following statistics:
$\left.\begin{array}{|l|l|}\hline \text { Week/Time Step } & \begin{array}{l}\text { Identifies the range of dates or timesteps on this } \\ \text { row. (The column's label and contents depend on } \\ \text { the date range and granularity that you selected } \\ \text { above.) }\end{array} \\ \hline \text { [Days or Dates] } & \begin{array}{l}\text { If you select the Month date range, each group of } \\ \text { columns shows statistics for one full day. }\end{array} \\ \text { If you select the Week date range, each group of columns } \\ \text { indicates one date, the top row shows daily totals, and each } \\ \text { lower row shows statistics for one timestep on that date. } \\ \text { (Timestep durations depend on the granularity that you selected } \\ \text { above.) }\end{array}\right\}$

|  | or timestep. |
| :--- | :--- |
| IV\% | Shows this row's percentage of the day's total <br> interaction volume. |
| AHT | Shows the average handling time. |$|$| If you select the Month date range, these columns |
| :--- |
| show weekly totals, or averages, for the IV, IV\%, |
| and AHT statistics. |

## Tip

You can copy and paste data between the grid and a spreadsheet. Before doing so, clear the Volume \% checkbox so the IV\% column is hidden.

## Editing weekly totals

If you selected the period Year or Month, you can click inside the Weekly Totals cell and edit the value there. Daily values in the same row will automatically adjust their values so that the new Weekly Total is redistributed according to the original distribution of volume for each day of the week. This is useful if you have a week, in which you believe the volume will be increased, but you expect the volume to arrive at about the same rate as in your original forecast, day-over-day.

## Calculation and saving options

You can use the following buttons on the toolbar (these commands also appear in the Actions menu):


|  | Icon | Name |
| :--- | :--- | :--- |
|  |  | Description |

## Opening the Find Events wizard

## Icon <br> Name <br> Description

Click this button (or select Find Events from the Actions menu)

## Find Events

 to search for special events in historical data, using the Find Events Wizard.
## Historical data graphs

Use the Graphs view to display historical data in a line chart. See the toolbar image and the button descriptions below.


## Displaying the view

To display the Graphs view:

1. From the Home menu on the toolbar, select Forecast.
2. From the Forecast menu on the toolbar, select Historical Data.
3. From the Historical Data menu on the toolbar, select Graphs.
4. In the Objects tree, select an activity, multi-site activity, Site, Business Unit, or Enterprise.

## Configuring the data display

Use these controls to configure the data display in the graph and table:

- Period drop-down list-Change the time range for the graph and the grid by selecting Year, Month, Week, or Day.
Which options appear in the Granularity drop-down list depend on the value selected in the Period drop-down list.
- Show Statistics drop-down list-Specify what data is displayed in the graph and table by selecting from these choices: Interaction Volume, AHT.
- Use standard date-selection controls (in the upper right portion of the window) to jump to a different week within the Master Forecast's date range.


## Reading the graph and legend

The graph shows the statistics, dates, period, and granularity that you selected. The vertical axis indicates the units shown.

The Legend, at the bottom, identifies the colors that the graph uses to represent particular statistics. The Legend changes depending on the statistics that you select.

## Calculation and filtering options

You can use the following button on the Actions toolbar (this command also appears in the Actions menu):


