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# Digital Channels Administrator's Guide

Integrate with Genesys Hub

12/4/2024

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- Administrator

Genesys Hub is our centralized platform that connects to Twitter, Facebook, and WhatsApp. Set up an account with Genesys Hub and enable channels and services.

### Related documentation:

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Complete the steps below to set up an account with Genesys Hub and enable channels and services. When you have finished, go back to Set up Facebook and Twitter or Set up WhatsApp to finish the rest of the setup.

### Important

To get access to Genesys Hub, contact your Genesys representative.

## Set up your account



### Setup your Social Engagement Software

First Name	<input type="text" value="First Name"/>	Last Name	<input type="text" value="Last Name"/>
Company/Org. Name	<input type="text" value="Name of company or org. that has purchased this software"/>		
Email Address	<input type="text" value="Corporate email address is required."/>		

Go to <https://socialanalytics.genesyscloud.com/gse/signup> and complete the form.

You will receive a confirmation email titled "Confirmation required for Genesys Social Engagement deployment" (don't forget to check your spam folder). Follow the steps in the email and login to Genesys Hub.

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**Note:** You can always use <https://socialanalytics.genesyscloud.com> to access Hub. If you prefer a static URL, you can use <https://static.socialanalytics.genesyscloud.com> instead.

## Set up Twitter: Create a Twitter account channel

[Link to video](#)

Create a Twitter account channel to authenticate with Twitter using your organization's Twitter handle (login) and password.

Under **My Channels** in the left navigation menu, click **+Add Channel**.

- Choose *Twitter:Account* for the **Channel Type**.
- Set the **Channel Name** to - Twitter Account. Example: @Genesys - Twitter Account.
- Add an optional description of how you use the channel.

Save your channel and click **Login to Twitter**.

Enter the Twitter credentials for your organization: user name (handle) or email, and the password associated with your Twitter account. **Important:** Also check **Remember me**.

If you have successfully authenticated, you see the following message: **Access\_token successfully saved**.

After saving your channel, open the Genesys Hub application and save the **Channel ID** for further configuration.

Parameter	Variable	Type	Notes
Hub Service Channel ID	\$channelId	UUID string	Your Hub service Channel ID

## Set up Twitter: Create a Twitter service channel

[Link to video](#)

Create a Twitter service channel to listen for mentions of your keywords on Twitter.

Under **My Channels** in the left navigation menu, click **+Add Channel**.

- Choose *Twitter:Service* for the **Channel Type**.
- Set the **Channel Name** to - Twitter Service. Example: @Genesys - Twitter Service.
- Add an optional description of how you use the channel.

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## Best practices for managing keywords in Twitter service channels

When setting up a Twitter:Service channel, you can add any text in the **Keyword** field. For example, if you set up a channel to monitor mentions of Genesys on Twitter, some good keywords might be *@Genesys*, *#Genesys*, and *Genesys software*.

Make sure to use keywords that are specific to your business or use case and not too broad or ambiguous. You can check this using Twitter's search functionality at <https://twitter.com/search-home>. Enter each keyword, one at a time, and assess the search results. For example, if your company is "United Ultra Local Bank Inc.," you might want to use the keyword *#United*. This would be a mistake, as it would return a flood of posts related to topics as broad as *#United Nations*, *#United States*, *Manchester #United*, and so on. Even worse would be *#Check*, *savings account*, *#balance*, or *overdraft* as these keywords are even more generic.

Ambiguous keywords can clutter your inbound feed and, if the volumes are too high, Twitter might cut off access to data. If a channel's inbound traffic exceeds 300 tweets per minute for a certain keyword, Genesys Hub automatically removes the keyword from the channel to keep data volumes below Twitter's thresholds. After three days, Hub unblocks the keyword and you can add it back to your channel. If you must add the keyword before the three days are up, contact your Genesys representative.

After you re-add the keyword, you can run a recovery task to get the data Hub did not monitor while it blocked the keyword. **Note:** Hub does not block the keyword again while data recovery is running.

## Set up Facebook: Create a Facebook account channel

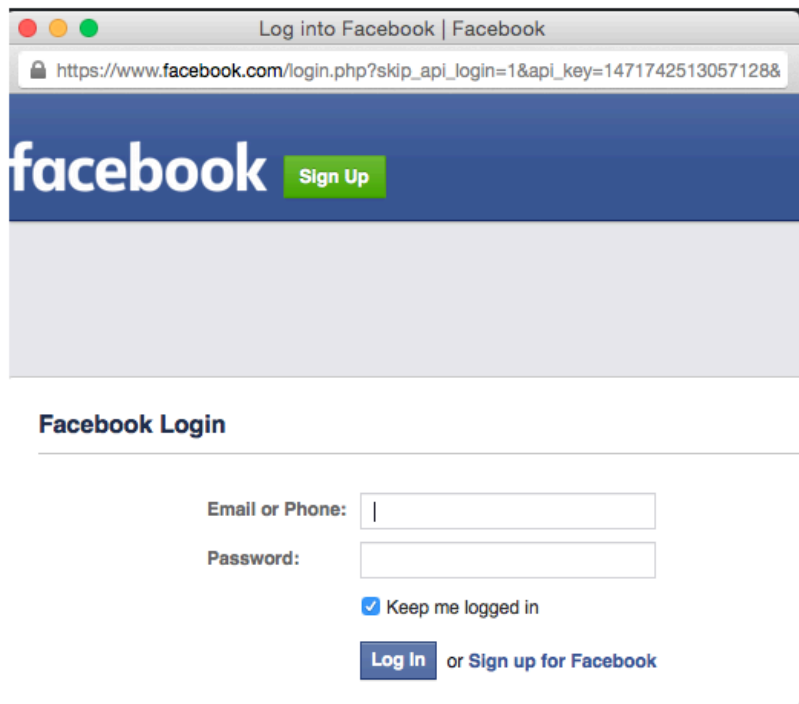
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## Update Channel

Account	SteveO-Test
Channel Type *	Facebook
Channel Name *	Genesys - Facebook Account
Channel ID	5696a84d0f6c137a8080e16d
Description	Source data regarding the Facebook pages managed by Genesys

Authorise Social account

 Login to Facebook



Log into Facebook | Facebook

https://www.facebook.com/login.php?skip\_api\_login=1&api\_key=1471742513057128&

facebook Sign Up

Facebook Login

Email or Phone:

Password:

Keep me logged in

Log In or Sign up for Facebook

Create a Facebook account channel to authenticate with Facebook using your organization's Facebook administrator login credentials. These user credentials must have admin access to all the pages you want to associate with this channel. For simplicity, make sure you log in to Facebook with the same browser you're using for this setup.

Under **My Channels** in the left navigation menu, click **+Add Channel**.

- Choose *Facebook:Account* for the **Channel Type**.

- 
- Set the **Channel Name** to - Facebook Account. Example: Genesys - Facebook Account.
  - Add an optional description of how you use the channel.

After saving your channel, the application displays an extended view where you can **Log in to Facebook**.


Use the Facebook admin credentials for your organization. **Important:** Also check **Keep me logged in**.

If you have successfully authenticated, you see the following message: **access\_token successfully saved, close window**.

## Set up Facebook: Create a Facebook service channel

### Update Channel

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<b>Account</b>	SteveO-Test
<b>Channel Type *</b>	Facebook
<b>Channel Name *</b>	'Genesys - Facebook Service'
<b>Channel ID</b>	56981c750f6c131a22914ad9
<b>Description</b>	Listen for posts on all Genesys Pages
<b>Facebook Pages</b>	Select pages to track
<b>Queue history window</b>	604800 
<b>Data Recovery</b>	<input type="checkbox"/>

Update & proceed →

Create a Facebook service channel to listen for posts, comments, and messages on Facebook.

Under **My Channels** in the left navigation menu, click **+Add Channel**.

- 
- Choose *Facebook:Service* for the **Channel Type**.
  - Set the **Channel Name** to - Facebook Service. Example: Genesys - Facebook Service.
  - Add an optional description of how you use the channel.

After saving your channel, the application displays an extended view where you can configure more settings:

- Choose the pages you want to monitor from the list under **Facebook Pages**. This list contains all the pages your login account can administer.

Save the **Channel ID** for further configuration.



Parameter	Variable	Type	Notes
Hub Service Channel ID	\$channelId	UUID string	Your Hub service Channel ID

Set up WhatsApp: Create a WhatsApp service channel



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← Update "WhatsApp Doc" Channel

Channel Type *	WhatsApp
Channel Name *	WhatsApp Doc
Production mode	<input type="checkbox"/>
Channel status	<input checked="" type="checkbox"/> Active
Channel ID	5c9b1e725aa1e90021e257b2 
Description	Doc channel for WhatsApp
Platform	PureEngage Premise
Business Phone Number *	 +1 <input type="text"/>
Current Stage	CREATED

Update

Initiate

Create a WhatsApp service channel to communicate with your customers.

Under **My Channels** in the left navigation menu, click **+Add Channel**.

- Choose *WhatsApp: Service* for the **Channel Type**.
- Choose *Genesys Multicloud CX* for the **Platform**.
- Enter your business phone number. **Note:** If you want to create more than one WhatsApp channel, you must use a unique phone number for each channel.
- Enter a channel name. This is the phone display name in WhatsApp and it's visible to consumers in WhatsApp Messenger. Make sure that the name complies with WhatsApp policies: <https://developers.facebook.com/docs/whatsapp/guides/vname>.
- Add an optional description of how you use the channel.

After you create the channel, it goes through the following stages in the activation process:

1. CREATED - The first stage after channel creation.
2. INITIATED - The channel is under review by Genesys.

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3. VERIFIED - The channel information was reviewed and is correct.
  4. REGISTERED or REJECTED - The channel can be registered or rejected by the Genesys team based on the provided channel data.
  5. ACTIVATED - The channel is activated and enabled for WhatsApp Business.

## Set up WhatsApp: Register a WhatsApp service channel

Register your channel by sending a request to Genesys. The Genesys team verifies, provisions, and configures all the required infrastructure for your business contact number to function. **Note:** After registering, you must contact your Genesys representative if you want to change your business phone number or channel name.

Under **My Channels** in the left navigation menu, edit the WhatsApp service channel you created previously and click **Initiate** to send a review request to Genesys. Your channel is now in the INITIATED stage. Your Genesys representative might contact you to verify your WhatsApp channel, so make sure that all email addresses for the users registered in your account are valid. Next, Genesys verifies the channel and sets the state to VERIFIED.

After Genesys completes the full review, you'll receive an email indicating whether your request is approved. Your channel now has one of the following states:

- REGISTERED - You can now activate the WhatsApp service channel.
- REJECTED - Contact your Genesys Representative for details about why your channel was rejected.

## Set up WhatsApp: Activate a WhatsApp service channel

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Activate Channel

In order to verify your identity we will send you a registration code. Select "Have PIN" if you already have one or "Request PIN" otherwise.

Have PIN

Request PIN

How would you like to receive your PIN?

SMS

Voice Call

Next

Activate your WhatsApp channel once you receive a registration confirmation email from Genesys.

Under **My Channels** in the left navigation menu, edit the WhatsApp service channel you created previously and click **Activate**. Now, click **Request PIN** and choose your contact method. Enter your PIN in the form and click **Activate**.

Create an administrator user for the account

The screenshot shows the Genesys HUB interface. The top navigation bar includes 'Genesys HUB', 'My Channels', 'System Status', and 'Jobs'. The left sidebar has sections for 'CHANNELS' (My Channels), 'ACCOUNT' (My Account, Users, Groups, My Profile), and 'Users' is highlighted. The main content area is titled 'New User' and contains the following form fields:

- First name \***: Text input with placeholder 'First name'.
- Last name \***: Text input with placeholder 'Last name'.
- Email \***: Text input with placeholder 'Only one email per account allowed'.
- Roles \***: Dropdown menu with 'ADMIN' selected.
- Groups**: Dropdown menu with 'FB\_ACC Review Team' selected.

At the bottom of the form are two buttons: 'Create' (blue) and 'Discard changes' (orange).

Create an administrator user account in Genesys Hub.

Under **Users** in the left navigation menu, click **+Add User**.

- For **First Name**, use your company's name followed by a 1; for example, Genesys1. For **Last Name** field, type admin.
- In the **Email** field, type an email address using a format like the following: Genesys1\_Admin@GenSocialEngage.com.
- Make sure to choose **Admin** for the role.

After you create this user, return to the **Users** menu. The view shows a list of the users associated with the account that you have set up. Lastly, reset the password for the administrator user to finish the setup.

## Production switch

The screenshot shows the Genesys HUB interface for updating a channel. The left navigation menu includes 'CHANNELS' (with 'My Channels' selected), 'ACCOUNT' (with 'My Account', 'Users', and 'Groups' listed), and 'System Status' and 'Jobs' in the top navigation bar. The main content area is titled 'Update "FB\_ACC" Channel'. It contains the following fields:

- Channel Type\*: Facebook
- Channel Name\*: FB\_ACC
- Production mode: A toggle switch currently in the 'off' position.
- Channel status: Active (with a toggle switch in the 'on' position).

A confirmation dialog box is open, titled 'Confirm switching to production mode'. It asks 'Are you sure you want to switch this channel to production mode?' and provides a text input field for email recipients. The dialog has 'Dismiss' and 'Confirm' buttons. An arrow points from the Production mode toggle switch to the confirmation dialog.

You can switch between production and non-production (lab, staging, test) modes for using a switch on each channel.

Under **My Channels** in the left navigation menu, edit a channel and slide the switch to the right to engage **Production mode**. On the confirmation window, add any email address that should receive notifications for the channel. Hub uses these addresses to create a distribution list in the Hub Status page.

Note the following:

- Internal Service Level Agreements (SLAs) apply only to accounts in production mode.
- Genesys carries out recovery, or assists with it, for production accounts only.
- Reports indicate whether the channel is in production mode.
- Production mode requires all required licenses to be in place.