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# Callback Administrator's Guide

Monitor callback queues

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- Administrator

Use the **Callback Queues** page in the Callback UI to find information about each configured queue and to add capacity or country and number validation rules to queues.

### Related documentation:

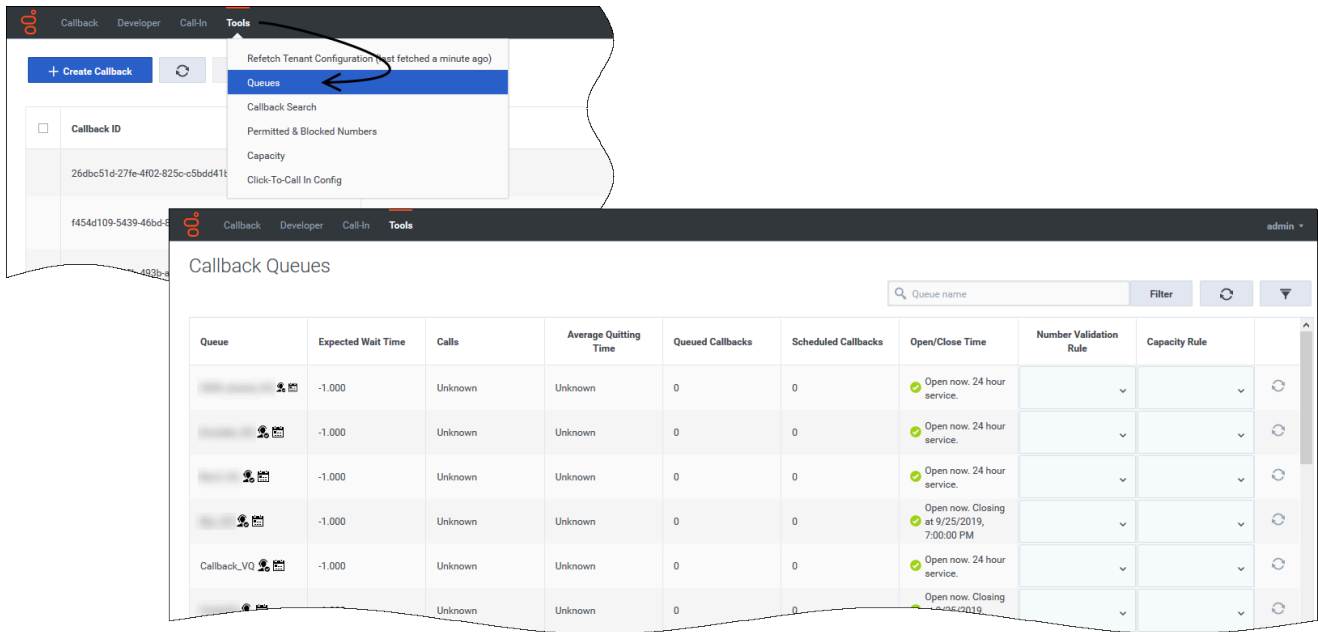
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You open the **Callback Queues** page from the Tools tab at the top of the **Callback UI**.

For your reference, in addition to providing access to the **Callback Queues** page, the **Tools** tab includes the following menu options:

- You can search for a specific interaction within the callback records.
- You can configure rules that will be assigned to queues. For example, you might want to limit the countries to which you allow callbacks or limit the number of scheduled callbacks that you allow within a certain time interval.
- During the process of migrating from an older version of Callback, it might be helpful to immediately reflect recent changes to Tenant configuration, performed in Platform Administration or Agent Setup, in your Callback UI or to find out when the Tenant configuration data was last refreshed. Use the **Tools > Refetch Tenant Configuration** menu option for this purpose. Once you are fully migrated to the latest version of Callback, there is no data in the UI that will be impacted by selecting this menu option.

## Viewing the list of configured queues



The **Tools > Queues** menu option opens a page that shows you the list of configured virtual queues. You might see the term *service* or *service name* in callback-related applications, Widgets, APIs, and in the Callback UI. A service, in this context, is a virtual queue. The service name, therefore, refers to the name of the virtual queue. For example, on the **Callback** page in the UI, the **Service Name** column identifies, by name, the virtual queue associated with each callback.

The **Callback Queues** page includes information for each queue such as Estimated Wait Time (EWT) and the number of callbacks in queue.

### Tip

On the **Callback Queues** page, the Estimated Wait Time is the EWT used for callback calculation; it might not always match the EWT returned by the EWT API.

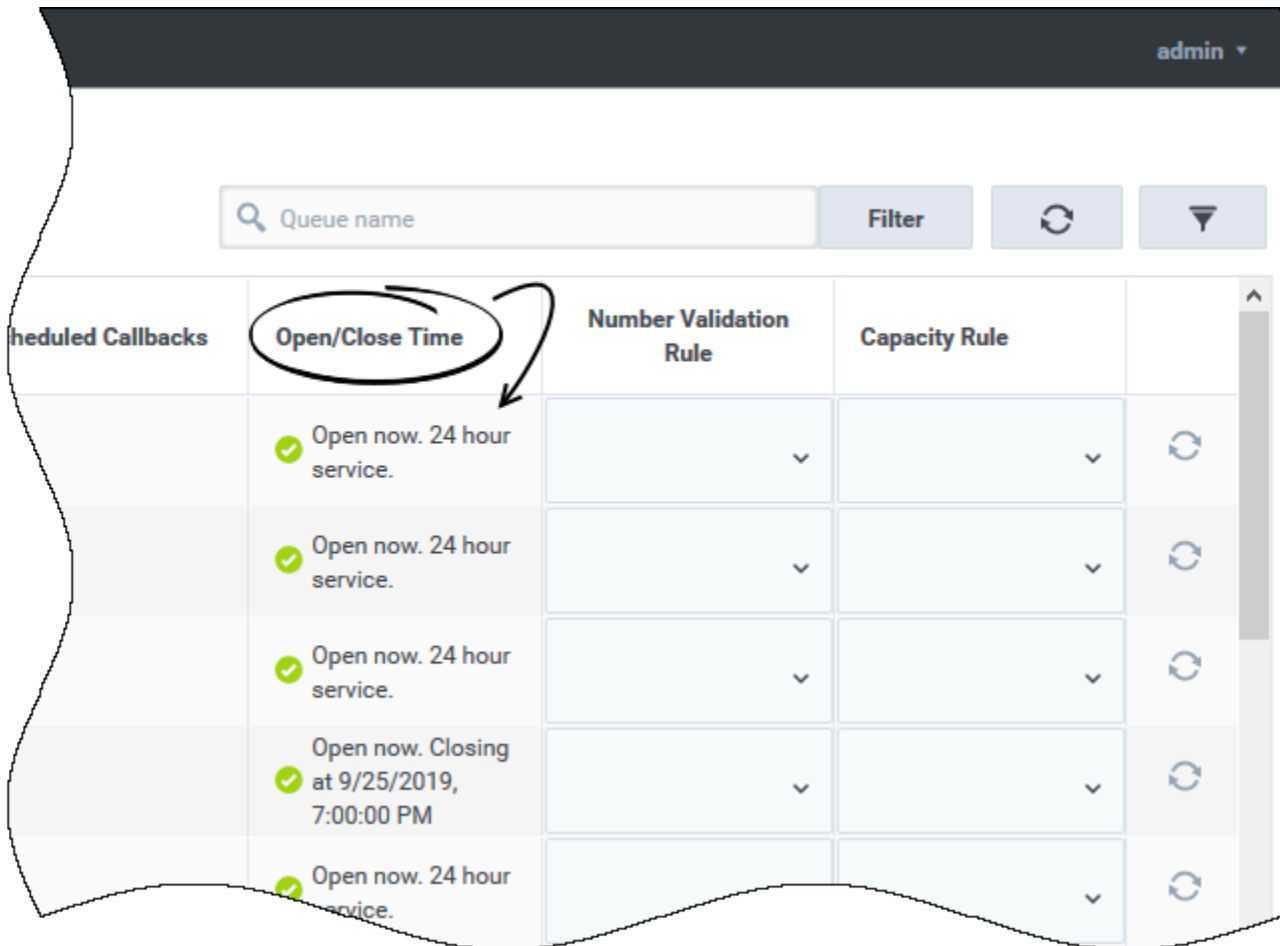
Icons beside each queue's name indicate whether the queue accepts Immediate (👤) or Scheduled (📅) callbacks or both.

Queues are displayed in pages of 50 items. If Unknown values are displayed for a queue, it means that the queue cannot return data for some reason; for example, the queue might be inactive.

The **Callback Queues** page pulls data when you first open the page, but does not continually check for new data. To update the data for a specific queue, click **Refresh** for that queue. When you click **Refresh** at the top of the page, it refreshes the data for every queue.

## Tip

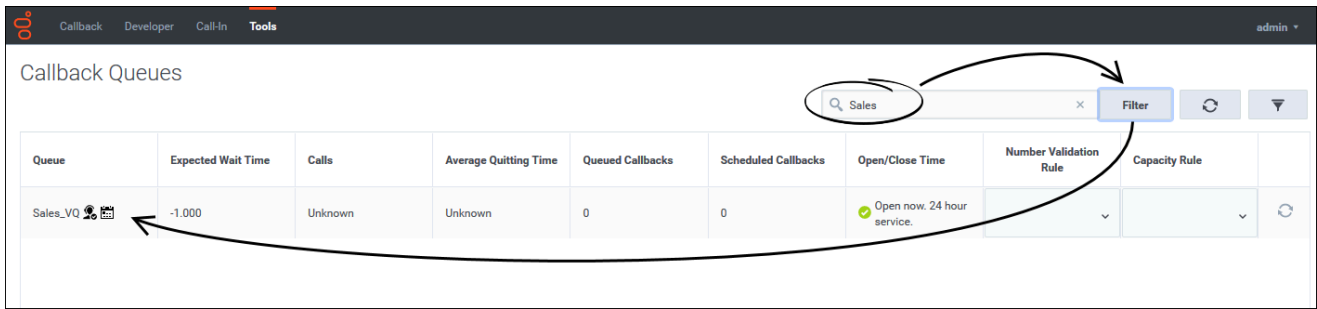
If you provision a virtual queue for callbacks in Designer while you are logged in to the Callback UI, be aware that the new queue might not display on the Callback Queues page until you log out and log in again because Callback fetches virtual queue permissions data only at login. In other words, Callback determines which virtual queues you have access to when you are logging in, and only then.



The screenshot shows the 'Callback Queues' page in an 'admin' interface. At the top, there is a search bar for 'Queue name', a 'Filter' button, a refresh icon, and a dropdown arrow. Below this is a table with the following columns: 'Scheduled Callbacks', 'Open/Close Time', 'Number Validation Rule', 'Capacity Rule', and an action column. The 'Open/Close Time' column is circled in black with a hand-drawn arrow pointing to the first row. The table contains five rows of data, each with a green checkmark in the 'Open/Close Time' column and a refresh icon in the action column.

Scheduled Callbacks	Open/Close Time	Number Validation Rule	Capacity Rule	
	Open now. 24 hour service.	▼	▼	↻
	Open now. 24 hour service.	▼	▼	↻
	Open now. 24 hour service.	▼	▼	↻
	Open now. Closing at 9/25/2019, 7:00:00 PM	▼	▼	↻
	Open now. 24 hour service.	▼	▼	↻

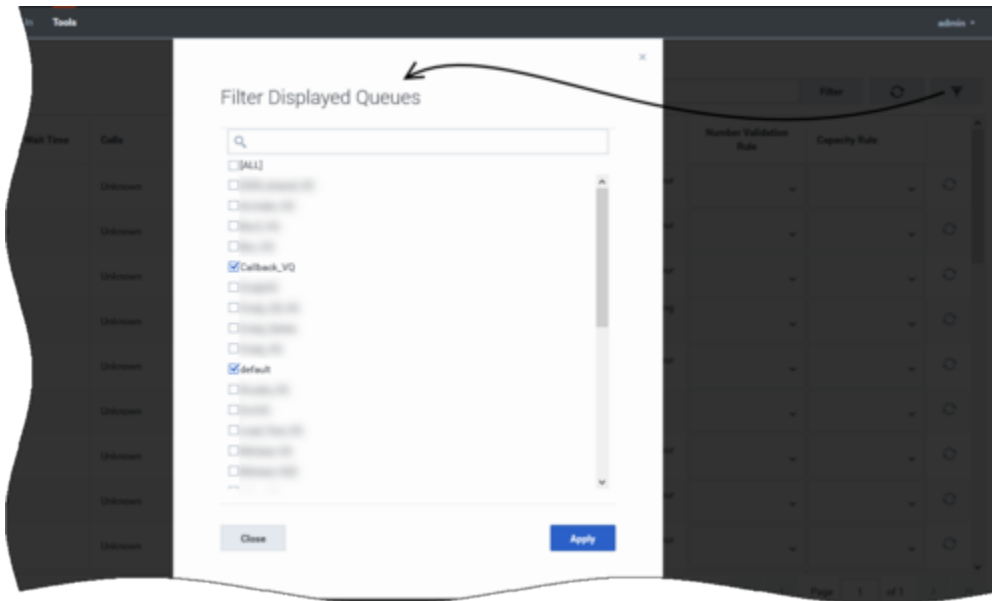
The **Callback Queues** page provides information about Open and Close times for each queue. The time displayed is based on the time zone configured for the device that you are using to access the Callback UI.



On the **Callback Queues** page, it is sometimes helpful to reduce the list to only one queue or a few queues for which you want to find information.

To filter the list, enter a queue name or part of a queue name in the field at the top of the page and click **Filter**. Using this method, you can filter the list of queues using only one criterion at a time. For example, let's say that you enter Sales in the field and click **Filter**. Any queue that includes Sales in its name will display. If you clear Sales from the field and filter on the word Service, then all queues that have Service in their name display, replacing the list of Sales-related queues.

Alternatively, when the specific queues that you want to view on the **Callback Queues** page have dissimilar names, use the **Filter Displayed Queues** dialog. From the list of virtual queues in the dialog, select those that you want to display. If you have a lot of queues, use the filter at the top of the dialog to help you find the ones that you are looking for.



In addition to filtering, you can also click the **Queue** column heading to sort data based on that column.

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Queue	Expected Wait Time	Calls	Average Quitting Time
Timezone_VQ	-1.000	Unknown	Unknown
Sales_VQ	-1.000	Unknown	Unknown
default	-1.000	Unknown	Unknown

## Configuring rules for queues

The **Tools** tab includes menu options to configure the following types of rules, which you can then assign to queues:

- Permitted and blocked numbers and countries: Number and country validation rules. These rules specify the countries to which you allow callbacks and can include a list of "blocklist" numbers (blocked number patterns) within those countries.
- Capacity: Callback capacity rules. These rules specify the maximum number of scheduled callbacks that are allowed within each time slot for a week.